

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   2
2. AMENDMENT/MODIFICATION NO. A00002	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. See Schedule	5. PROJECT NO. (If applicable)	
6. ISSUED BY HQ AMC/DOYMS 402 Scott Dr., Unit 3A1 Scott AFB, IL 62225-5302	CODE 224428	7. ADMINISTERED BY (If other than Item 6) CODE		
Jill E. Becker (618) 229-4770				
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) UNITED PARCEL SERVICE 315 PENNSYLVANIA AVZ, S.E. SUITE 500 WASHINGTON, DC. 20003		(X)	9A. AMENDMENT OF SOLICITATION NO.	
			9B. DATED (SEE ITEM 11)	
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. F11625-02-A-0006	
			10B. DATED (SEE ITEM 13) 15 / Aug / 2002	
CODE 025W7	FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.  
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment. (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER, if by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required) \_\_\_\_\_ CODE

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc). SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR Clause 52.212-4(c) - Contract Terms and Conditions-Commercial Items (May 2001)
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE CONTINUATION ON PAGE 2

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Timothy L. Shaw, Director, UPS Govt Sales	16A. NAME AND TITLE OF SIGNER (Type or print) PAMELA S. MORAN (618) 229-4770 Pamela.Moran@scott.af.mil
15B. CONTRACTOR/OFFEROR T. Shaw (Signature of person authorized to sign)	15C. DATE SIGNED 12-24-02
16B. UNITED STATES OF AMERICA BY Pamela S. Moran (Signature of Contracting Officer)	16C. DATE SIGNED 1/3/03

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UNITED PARCEL SERVICE

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a. The purpose of this modification is to change the following:

(1) Page 24, I. Description of Service, paragraph 1.3, change to read "Third (3rd) party logistics Contractors, under a cost-reimbursable contract, may also use this BPA for official business conducted on behalf of the US Federal Government, if mutually agreed upon by the domestic express Contractor. Invoicing and billing procedures shall be mutually agreed upon between the third-party contractor, the sponsoring agency, and the domestic express contractor (See Exhibit G)."

(2) Page 72, Exhibit G, Authorization Procedures for Commercial Contractors, paragraph 1 change to read "The Contracting Officer has determined that it is in the government's best interest to allow certain commercial contractors to use the BPA when using domestic express small package service for shipments made on behalf of the US government. The contractor's include Third Party Logistics (3PL) Contractor's under a cost-reimbursable contract."

(3) Page 73, Exhibit G, remove paragraph 8 which states Delivery Terms: Contract must require FOB (free on board) origin terms in order to be considered for participation in the program.

(4) Page 30, I. Description of Service, paragraph 4.4.8.2.4, change to read "The report of sales and revenues or the closeout report shall accompany the submission of the Administrative Service Charge to the Payment Office with a copy forwarded to the Administrative Contracting Officer."

b. There is no cost associated with these changes. There are no other changes to the Blanket Purchase Agreement as a result of this modification.

c. Revised pages are attached. Changes are identified by a vertical line in the right margin.

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**STATEMENT OF WORK**  
**DOMESTIC EXPRESS DELIVERY OF SMALL PACKAGES**

**I. DESCRIPTION OF SERVICE**

1. **Scope of the Blanket Purchase Agreement (BPA)**

1.1. The purpose of this BPA is to provide domestic express small package delivery services for same day, next day and second-day delivery for the United States (US) Department of Defense (DOD). Domestic express small package delivery service includes door-to-door, pickup and delivery, transportation, and in-transit visibility (ITV) of extremely urgent letters and small packages up to and including 150 pounds. Contractors must participate in the Civil Reserve Air Fleet (CRAF), be registered in the Central Contractor Registration (CCR), and participate in PowerTrack. The Contractor shall deliver to 95% of all ZIP Codes, excluding Post Office boxes, Army Post Office (APO) or Fleet Post Office (FPO) addresses located in the CONUS, Alaska, Hawaii, and the Commonwealth of Puerto Rico and all ZIP Codes provided to their commercial customers, whichever is greater.

1.2. This BPA is a mandatory source for all Department of Defense (DOD) small package delivery service requirements within the scope of the GSA Multiple Award Schedule and this BPA.

1.3. Third (3<sup>rd</sup>) party logistics Contractors, under a cost-reimbursable contract, may also use this BPA for official business conducted on behalf of the US Federal Government, if mutually agreed upon by the domestic express Contractor. Invoicing and billing procedures shall be mutually agreed upon between the third-party Contractor, the sponsoring agency, and the domestic express Contractor (See Exhibit G).

2. **Definitions.** Refer to Exhibit B for definitions of all Government unique terms used in this BPA.

3. **Basic Service.** The Contractor shall provide express service through pick-up, transport, active tracking, and delivery of extremely urgent letters and small packages to and from CONUS, Alaska, Hawaii, and Commonwealth of Puerto Rico locations in accordance with the GSA Multiple Award Schedule Scope of Work, commercial practices, and DOD/agency requirements.

4. **General Requirements.**

4.1. BPA prices for basic service shall be inclusive of all charges (e.g., inclusive of pickup and/or delivery charges).

4.2. The contractor shall make available services not specified in this BPA, but which are contained in the contractor's commercial service guide (CSG) or are offered to their commercial customers. If the contractor provides these services to its commercial customers at no cost, these services shall be provided to the government at no additional cost. The charge applied to commercial customers for these services will be used to compute the governments' service charge.

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**EXHIBIT G**

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**AUTHORIZATION PROCEDURES  
FOR COMMERCIAL CONTRACTORS**

The Contracting Officer has determined that it is in the government's best interest to allow certain commercial contractors to use the BPA when using domestic express small package service for shipments made on behalf of the US government. The contractor's include Third Party Logistics (3PL) Contractors, under a cost-reimbursable contract.

The following procedures must be followed when requesting authorization to participate in the DOD BPAs. Contractors shall submit their written request to participate by completing the Contractor's Request to Use the Domestic Express BPA form to the sponsoring agency administering the contract.

The CO will verify/confirm the information provided in para 1-5 of the request by signing and dating within the space provided under para 5, Contracting Officer Signature and date. This action must be mutually agreed upon by the domestic express contractor. The CO will forward the completed form to the appropriate ACOR. Go to the public website for a list of ACORs:  
<https://amepublic.scot.af.mil/don>.

The ACOR shall forward the completed request form to the contractor(s), with a courtesy copy provided to the Administrative Contracting Officer and Program Office.

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Telephone Number: \_\_\_\_\_

**5. Agency Billing Office Point of Contact:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**INFORMATION IN PARAGRAPHS 1-5 VERIFIED:**

<b>Contracting Officer Signature</b>	<b>Date</b>

**6. Shipment Destination Profile:** List anticipated shipment destination locations and provide projected number of shipments and percentage of shipments to specific agencies.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Shipment Weight Profile:** Be as specific as possible, X number of estimated shipments 1-10 lbs, etc.

\_\_\_\_\_  
\_\_\_\_\_

**NOTE:** Any commercial contractor receiving approval to use the BPA shall adhere to all its terms and conditions.

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quarterly report, then the Contractor shall show zero revenues in the closeout report. The Contractor shall remit any monies due as a result of the closeout report at the time the closeout report is submitted.

4.4.8.2.4. The report of sales and revenues or the closeout report shall accompany the submission of the Administrative Service Charge to the Payment Office with a copy forwarded to the Administrative Contracting Officer.

**4.4.9. Administrative Service Charge Remittance.**

4.4.9.1. The Contractor shall pay the U.S. Air Force an Administrative Service Charge (ASC) as a percentage of the revenues received. The Contractor shall remit the ASC in U.S. dollars within 30 days after the end of each quarterly reporting period as established in the section titled, 4.4.8.2. Contractor's Report of Sales and Revenues. The ASC equals 1% (one percent) of total quarterly revenues received.

4.4.9.2. The Contractor shall consolidate all actions for the reporting period into one payment. To ensure that the payment is credited properly, the Contractor shall identify on the check, or electronic transmission, what the check should be applied to, i.e. Domestic Express Small Package, and include the following information: BPA number; amount; and reporting period. If the Contractor makes payment by check, provide this information on the check; check stub, or other remittance material. Provide the check number, dollar amount and date submitted to Jill Becker/Pam Moran at HQ AMC/DOYMB, 402 Scott Drive, Unit 3A1, Scott AFB IL 62225-5302, 618-229-4770.

**4.4.9.2.1. If paying the ASC by check, the Contractor shall forward the check to the following address:**

DFAS-OM/AIOC  
ATTN: AMC/Pamela Meek  
PO Box 7050  
Bellevue, NE 68005-1950

4.4.9.3. If the full amount of the ASC is not paid within 30 calendar days after the end of the applicable reporting period, it constitutes a contract debt to the United States Government under the terms of FAR 32.6. The Government may exercise all rights under the Debt Collection Act of 1982, including withholding or setting off payments and interest on the debt (see FAR 52.232-17, Interest).

4.4.9.4. If the Contractor fails to submit sales and revenue reports, falsifies sales and revenue reports, or fails to pay the ASC in a timely manner, the Government may terminate or cancel this BPA. Willful failure or refusal to furnish the required reports, falsification of sales reports, or failure to pay the ASC timely constitutes sufficient cause for terminating the Contractor for cause under the termination provisions of this BPA.